

**ASSISTANCE LEAGUE® of the Foothill Communities**  
**MINUTES OF REGULAR MEETING**  
**FEBRUARY 23, 2023**

**1. Call to Order**

- a. The meeting was called to order by President Gail Tangeman at 9:30 am.
- b. The flag salute was led by Ann Bach.
- c. The President reported that Mary Brittain has moved to San Diego to be closer to her family. Mary will be missed and we wish her all the best.
- d. New Members Diane Olivera and Jan Dinely were welcomed. They were presented with their name badges and each spoke briefly about looking forward to participating in our chapter's activities and camaraderie.

**2. Minutes**

- a. Minutes of the January meeting were read and approved by Cindy Reilly and Peggy Linberg.
- b. Readers for this month's minutes are Cathy Fresquez and Christy Bruce.

**3. Board and Committee Reports**

a. Treasurer

- i. As of January 31, 2023, expenses have exceeded revenue by \$49,162.
- ii. The Finance Committee meeting has been changed to March 3, at 10:00 a.m. in Chapter House North.

b. Membership

- i. We have 100 Voting members; 15 Nonvoting members; 23 Life Nonvoting members; and 60 Assisteens®.
- ii. We recently lost two Life members, Donna Davis and Sheila Graham.
- iii. 2,513 volunteer hours were reported through January, including the hours of Assisteens and nonmember volunteers.
- iv. Dues renewal and information forms were distributed to members in attendance and forms will be mailed to those who were absent. Dues payments and information forms must be submitted by April 15<sup>th</sup>.
- v. "*Boots and Bling*," to be held on April 17<sup>th</sup>, from 1:00 to 3:00 p.m. in Chapter House North, will be a spring recruitment event and social featuring a Thrift Shop Fashion Show, Bunco, and light refreshments.
- vi. Members who joined Assistance League during the month of February were introduced and acknowledged for their various lengths of service to our chapter.

- c. Philanthropic Programs
  - i. Fostering New Beginnings. Five sets of supplies were distributed this month.
  - ii. OSB Basics. 182 children have been served so far this year.
  - iii. OSB Closet. Women's tee-shirts and sweatshirts have been ordered.
  - iv. OSB Dressings. Four dressings have been scheduled for February and March.
  - v. AL Bear. Bears are being provided to Kaiser, San Antonio Regional Hospital, and four first-responder agencies. The entire budget for this fiscal year has been spent. A message of gratitude for the bear program was read by Ellen Ponder.
  
- d. Resource Development
  - i. Year-to-date through January, Thrift Shop Revenue was \$231,734, compared to \$192,442 the previous year. Sales may reach \$350,000 this fiscal year.
  - ii. Thrift Shop Assistant Yecenia is now a chapter employee, not a temporary agency employee.
  - iii. Jewelry will now be tagged the same as all other thrift shop merchandise.
  - iv. Annual Fundraiser: Year-to-date gross revenue is \$60,065.
  - v. The Annual Boutique for Fiscal Year 2023-2024 is scheduled for November 4, 2023.
  - vi. Direct Mail. Gross revenue to date is \$10,960.
  - vii. Grants. To date, revenue from grants totals \$10,600.
  - viii. In-Kind donations to date total \$1,400 from our Kohl's discount on OSB orders.
  
- e. Marketing. No report.
  
- f. General Services. No report.
  
- g. Assisteens.
  - i. Various We-Care events are planned for Coy Estes residents.
  - ii. The Nominating Committee will meet on March 12<sup>th</sup>.
  - iii. The year-end banquet will be held on May 15<sup>th</sup> at Upland Hills.
  - iv. Assisteens continue to staff the Thrift Shop three Saturdays each month and they also assist with OSB dressings.
  
- h. Strategic Planning. No report.

#### 4. Unfinished Business

- a. Circle Fund. Ellen Ponder encouraged members to support the *National Assistance League Circle Fund*, which provides leadership training and materials for all chapters. Donations may be made online at the *National Assistance League* website.
- b. Special Awards Committee. The President appointed a committee to consider candidates for the *Ann Banning Leadership Award* and the *Ada Edwards Laughlin Award*. Committee members are Wanda Courey, Ellen Ponder, Val Eberle, Kelly Bocanegra, and Gail Tangeman. Nomination forms were distributed. Nominations should be submitted to the committee no later than March 10<sup>th</sup>. The awards will be presented to the recipients at the Annual Meeting in May.

#### 5. New Business

- a. Revisions to Bylaws, Standing Rules and Policies. Esther Mott reported that minor revisions have been made to chapter *Bylaws*, *Standing Rules* and a few *Policies*. Copies were available at the meeting, and members will receive updated documents at the beginning of Fiscal Year 2023-2024.
- b. Weekly Update. Thel Ross asked members if they read the *Weekly Update*. A majority of members said they read it and find it very helpful. Thel was thanked for her diligence and the many, many hours she devotes to publishing the *Update*.

#### 6. Announcement

- a. Red Apron Orders. For those who don't already have them, Kelly Bocanegra encouraged members to purchase red aprons with the Assistance League logo on them. Aprons should be worn when staffing Operation School Bell Dressings or when staffing the Thrift Shop to promote our chapter and our service to the community. The aprons are 24 inches long. Aprons with "bling" logos are \$26 and aprons with embroidered logos are \$22. Aprons may be purchased online at the *National Assistance League Red Star Shop*, or members may contact Kelly for assistance.

#### 7. Calendar

- a. Next Regular Meeting: March 23, 2023, 10:00 a.m., Chapter House North. The *Proposed Budget* and *Slate of Officers for Fiscal Year 2023-2024* will be presented. Voting to approve the budget and slate of officers will take place at the April meeting.
- b. Following the business meeting members will be encouraged to sign up to serve on various committees in the coming fiscal year. Each committee will have its own table staffed by members who will answer questions for interested members.

8. **Adjournment.** The meeting was adjourned at 11:00 a.m.

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**Guest Speaker.** The guest speaker was Abby Pasqua, CEO of *Aging Next*, located in Claremont. She spoke about empowerment to age smarter and discussed services and resources available through *Aging Next*. Information folders from *Aging Next* were distributed.

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**Presidential Facts.** Following the speaker's presentation, Nina Jelinek presented some fun and interesting facts about American Presidents.

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President Gail Tangeman

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Esther Mott for  
Secretary Debbie Gunderson

Minute Proofreaders:

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Member Cathy Fresquez

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Member Christy Bruce