

Minutes approved:



MINUTES
CHAPTER MEETING
March 23, 2023 – 10:00 A.M.
Chapter House North

CALL TO ORDER

- Meeting called to order by President Gail Tangemanat 10:00 A.M.
- Flag Salute– led by Mary Lynn Brown
- Permission to deviate from the agenda was approved by general consent.
- President's Remarks:
 - Two new members were introduced: Regina Tipton and Marilyn Olson.
 - Toni Mueller was recognized for all her work for OSB dressings.
 - Sue Zajicek was recognized for hosting a wine and cheese gathering at her house for all those who worked the OSB dressings at Kohl's.
- Member Interest Fair:
 - Members were encouraged to visit different stations to learn about the committees that may interest them for the 2023-2024 fiscal year.
- March/Hostess Committee was acknowledged by Dianne Murphy.
- Minutes for the February meeting were read and approved by Cathy Fresquez and Christy Bruce.
- This month's readers are Debbie Mansfield and Carolann Ford.

BOARD AND COMMITTEE REPORTS

Treasurer Debbie Hench

- Treasurer Debbie Hench presented the treasurer's report as of February 28, 2023.
- Flyers were distributed to members giving information about the 2023-24 Budget.

Report on file

Finance Chair Cindy Reilly

- Presented the budget summary for 2023-24.
 - One recommendation is that OSB Basics be suspended due to not being able to make full use of their budget for the last few years.
 - There will be a motion to approve the budget at our next meeting on April 27, 2023.

- There was a discussion regarding Kohl's and how much support they have given to us with Operation School Bell.
 - We have received \$26,800 back in Kohl's cash.

Report on file

Vice President Membership – Kelly Bocanegra

- Monthly Service Recognition for the month of March
- We now have 17 new members who have joined us this fiscal year and a total of 108 Voting members!!
- Please remember to turn in your dues renewals by April 15. They are turned into the office mail slot labeled with the sign that says "Dues Renewals". Ann Bach is in charge of keeping track of the dues.
- Reservations for our spring Member Social and Recruiting event, "Boots & Bling" to be held on Monday, April 17, are still being taken. Letting us know that you will be attending helps us plan for how many Bunco tables will be needed and also how many refreshments will be needed. There is a list at the check-in table for you to sign-up on.
- Val Eberle reports that we have 2385 **Volunteer Hours** for the month of February with 80 members reporting! This total includes 197 Assisteens hours and 67 nonmember hours.
- Our annual Meeting and Installation of Officers will be held on Monday, May 15 and information about this meeting will be given to you at today's meeting during **New Business**

Report on file

Vice President Philanthropic Programs – Sue Smith

FNB – Chair Carolann Ford

- Their cupboards are well stocked and there have been no new requests from Aspiranet for services. .

OSB Basics – Chair Sharon Henish

- 226 students from Central and Cucamonga school districts have received underwear and socks this year.

OSB Closet – Chair Sue Goding

- This committee received over \$4,600 in Kohl's cash which was generated from Operation School Bell dressings.
- They purchased men's and women's tees, sweatshirts, lightweight jackets, pants, shorts, socks and underwear. Now the closet will be well stocked for spring.
 - The staff was very thankful for the new clothing.

OSB Dressings – Toni Mueller

- All School Bell dressings at Kohl's have been completed.
 - There were fifteen in the fall and four in Feb./March.
- A total of 1,981 students were served with \$190,633 being spent.
 - Those purchases generated \$26,805 in Kohls Cash/Rewards.
 - Most of those dollars were used at School Bell dressing events but any Kohls Cash that couldn't be used was shared with OSB Closet, FNB and the Assisteens.
- There have been emergency dressings for eighteen students and there will probably be a few more before the end of the school year.
 - Toni reported that she did two more emergency dressings this week for two students from Afghanistan, a kindergartener and a first grader, from Ontario Center in the Cucamonga District.

AL Bear – Chair Linda Combe

- Only one box of bears is available for distribution.
- Linda is waiting for an invoice from MS Teddy Bears to replenish supplies.
 - Five more boxes will be ordered.

Report on file

Vice President Resource Development – Karolyn Bragg

Thrift Shop: Chris Shovel Chair

- The month of February, 2023, the Thrift Shop has earned \$24,783 after taxes and before expenses. Year to date revenue is \$256,517 compared to \$216,619 last year. That is a 16% increase over last year. We are hopeful to reach \$350,000 by the end of our fiscal year.
- The TS committee is looking to add on several more volunteers to help price in our various departments.

Annual Fund Raiser: Ina Strickland Chair

- Year to date revenue before expenses is \$60,056.

Direct Mail: Laurie Milhiser Chair

- Year to date revenue before expenses is \$10,960.

Grants and Donations: Cindy Hall Chair

- Year to date our grant total is \$10,600. Grants received this month were:
- Grants submitted:
 - Two Block Grants were submitted in the past two months by our Grant Writer to the cities of Montclair and Upland.
 - Karolyn Bragg submitted grants to Upland Kiwanis, Upland Rotary, and the City of Montclair Community Activities Commission.
 - Stater Bros. has been awarded also for \$2500 but not received until March.
- Year to date donations total \$13,990.
 - This includes \$100 to the Sheila Graham fund and \$100 from a donor.
- Year to date In Kind Donations is \$17,210.
- Our grant writer submitted two CDBG to the cities of Montclair and Upland.
- The documentation for the SBD Grant of 2021 has been submitted and will be completed by March 31.

Report on file

Vice President of Marketing Communications -Ina Strickland

No report

Chair of General Services – Patti Nonemaker

Grounds:

- A large palm tree had to be removed due to gophers undermining the root ball. Fortunately, this was done prior to the strong winds recently that most likely would have toppled it.
- However, our landscaping crew has been setting gopher traps. So far 5 have been caught and disposed of. Hopefully we will win this war, one gopher at a time.
- Some of you have noticed the gate/fence to the back parking lot needs repair and I wanted to assure you this is on my to-do list.

Buildings:

- Our roofer has repaired the recent leak in the back building. Will continue to monitor for future leaks.
- Baldy Fire and Safety did the yearly inspection of all of our fire extinguishers.
- Quarterly HVAC maintenance had to be postponed due to rain. In the process of rescheduling.
- Vacuum cleaner in the CHN has been taken in for repairs.

Report on file

Liaison to Assisteens® - Sue Zajicek Coordinator

- March 8th, 7 Assisteens went to read to kids in the after school program at Grapeland Elementary School in Etiwanda.
- April 3rd, we will be assembling our 60 Easter buckets for the children in Hope Through Housing. We will deliver April 4th.
- WeCare is planning our Bingo/Brunch event with Coy Estes on April 29th.
- Our banquet committee is planning our annual banquet to be held at Upland Hills Country Club on May 15th. The theme is a “Magical Evening”.

- Our nominating committee met on March 12th to finalize our slate of officers for 2023/2024.
- Our membership packets have been sent out and are due back by April 30th. 49 were sent to returners and 11 to teens on our waiting list.
- 12 of our Assisteens signed up to work OSB spring dressings.
- After our March 13th meeting our WeCare committee stayed to make spring greeting cards for residents of Coy Estes. We are also giving them games for their meeting room.

Report on file

Chair of Strategic Planning – Mary Brittain

No report

UNFINISHED BUSINESS

None

NEW BUSINESS

- Annual Luncheon:
 - Chita Johnson and Barbara Kirmsse presented information about the Annual Luncheon to be held on Monday, May 15, 2023, at the Double Tree by Hilton in Claremont.
 - Flyers with all the information was distributed to members.
- 2023-24 Slate of Officers:
 - Wanda Courey, Chair of the Nominating Committee, announced the members of the Nominating Committee:
 - Nina Jelinek, Dianne Murphy, Patti Nonemaker, Cindy Reilly, Sue Smith, Sue Zajicek, and Wanda Courey.

- Wanda Courey then introduced the 2023-24 Slate of Officers:
 - President: Kelly Bocanegra
 - Vice President Membership: Sue Geddes
 - Vice President Philanthropic Programs: Toni Mueller
 - Vice President Resource Development: Karolyn Bragg
 - Vice President Marketing Communications: Open
 - Chair of General Services: Patti Nonemaker
 - Chair of Strategic Planning: Sue Goding
 - Liaison to Assisteens: Wanda Courey
 - Secretary: Debbie Gunderson
 - Treasurer: Cindy Reilly
- Motion to approve the 2023-24 Slate of Officers will be voted on at the next meeting on April 27, 2023.

ANNOUNCEMENTS

- The Boots and Bling Fashion Show/Bunco Special Event will be held on Monday, April 17, 2023, in CHN at 1:00 p.m. Check in begins at 12:30 p.m.

CALENDAR

- Next Regular Meeting: April 27, 2023 at 10:00 a.m. in CHN.

ADJOURNMENT

- The meeting was adjourned at 11:15 a.m.

President Gail Tangeman

Secretary Debbie Gunderson

Minute Proofreaders:

Member Debbie Mansfield

Member Carolann Ford