

Minutes approved:



MINUTES
CHAPTER MEETING
APRIL 27, 2023– 10:00 a.m.
Chapter House North

- Meeting called to order by President Gail Tangema at 10:00a.m.
- Flag Salute– led by Patti Nonemaker.
- Permission to deviate from the agenda was approved by general consent.
- President's Remarks:
 - Three new members were introduced: Christine Mayborn, Christine Ervin and Tama Sturgeon.
- April Hostess Committee was acknowledged by Sally Hogan.
- Minutes for the March meeting were read and approved by Debbie Mansfield and Carolann Ford. This month's readers are Cindy Hall and Ann Bach.

Educational Moment

- Vice President Membership Kelly Bocanegra presented an educational moment regarding reportable hours and what to count.
 - A flyer with information was passed out to membership.

BOARD AND COMMITTEE REPORTS

Treasurer Debbie Hench

- Treasurer Debbie Hench presented the treasurer's report as of March 31, 2023.

Motion made by Debbie Hench

Upon recommendation of the Finance Committee and Board, I move Membership approve the Proposed Operating Budget for the Fiscal year ending May 31, 2024.

Motion approved

Report on file

Vice President Membership – Kelly Bocanegra

- This month we are honoring those members who joined Assistance League in the months of April and May for their years of service.
- The **Boots & Bling** Bunco and Thrift Shop Fashion Show recruiting event was a huge success and so much fun.
- Thank you to all of you who were able to attend and to those of you who invited prospective members.
- Following the Boots & Bling event, we signed 4 new members bringing our total of new members for this fiscal year to 22!!
- Linda Combe and Ellen Ponder will begin sign-ups today for Luncheon Host Committees for next year's monthly chapter meetings. You can sign-up in the time after today's meeting and the luncheon.
- For those of you who are new, all members are asked to be a part of a monthly committee one time during the year. This committee provides lunch to members following the chapter meetings held on the 4th Thursday of the month. The committee decides what to serve and how it will be presented. There are guidelines that Linda and Ellen will provide for you. The Board will be hosting the August meeting on August 24.
- There are no monthly chapter meetings in the months of May, June, July and December. We have a Holiday Luncheon in December. Committees and the Board do meet through the summer.
- Our **Annual Meeting and Installation of Officers** is being held this year at the DoubleTree in Claremont on Monday, May 15, with check-in at 10:30 a.m. The cost is \$45. The preferred payment is with check, if possible, or cash can be taken. No credit cards. You may pay today to our Treasurer, Debbie Hench or to Barb Kirmsse one of our Special Activities Coordinators. If you are paying after today, please put the payment in the Treasurer's office mail slot. All are welcome and it's such a fun time to celebrate our accomplishments and socialize with each other.
- Information about the luncheon is also in the Weekly Update.

- All Board and committee job descriptions for our chapter have been updated and approved by the Board.
- 2,558 Volunteer Service Hours for the Month of March have been reported by 78 members, Assisteens and nonmembers

Report on file

Vice President Philanthropic Programs – Sue Smith

FNB – Chair Carolann Ford

- The regularly scheduled meeting on April 18 was cancelled, but the committee will be meeting on May 16 when they will pack the last ten baskets needed by Aspiranet.
 - A list of inventory items needed has been sent to all committee members.

OSB Basics – Chair Sharon Henish

- 302 students from Central and Cucamonga school districts have received underwear and socks this year.

OSB Closet – Chair Sue Goding

- All items purchased with Kohl's Cash and Rewards have been delivered. There will be no additional purchases this year.

OSB Dressings – Toni Mueller

- 2,003 students have received clothing this year and that includes the 22 emergency dressings.
- 55 of our members and 56 Assisteens participated in the dressings at Kohls.

AL Bear – Chair Linda Combe

- Two boxes of bears have been delivered to both Kaiser and San Antonio Regional Hospital last week.
 - Two boxes remain in inventory.

Report on file

Vice President Resource Development – Karolyn Bragg

Thrift Shop: Chris Shovel Chair

- For the month of March, 2023, the Thrift Shop earned \$27,209 after taxes and before expenses. Year to date revenue is \$283,725 compared to \$246,501 last year.
- By recommendation of the TS Executive Committee we will now be accepting \$50 and \$100 bills.
 - Security pens will be next to the cash register with money and with directions on how to use them.
 - We won't be making an announcement to patrons but will just quietly remove the signs indicating we don't accept these bills.
 - In each case the patron will need to spend over \$25 for \$50 and spend over \$50 to accept \$100.

Annual Fund Raiser: Ina Strickland Chair

- Year to date revenue before expenses is \$60,056.

Direct Mail: Laurie Milhiser Chair

- Year to date revenue before expenses is \$10,960.

Grants and Donations: Cindy Hall Chair

- Year to date our grant total is \$13,120. Grants received in March:
 - Stater Bros foundation \$2,500.

- Charities Aid Foundation \$20.
- Contributions unrestricted for HillaryJohnson event – Gordon Perry \$200.00 and Mike and Jacqueline Cook \$150.00.
- Room Rental – Perry Memorial \$100.00.

Strategic Plan: Mary Brittain Chair

- Completed

Report on file

Vice President of Marketing Communications -Ina Strickland

No report

Chair of General Services – Patti Nonemaker

No report (but the gophers are finally losing the war!)

Liaison to Assisteens® - Sue Zajicek Coordinator

- On Friday, April 28th our Seniors are meeting to make our Senior posters to be displayed at our banquet on May 15th.
- We invite you to join us at our banquet to celebrate all of our hard work this year and to honor our Seniors who will be going off to college in the fall.
- The banquet will be at Upland Hills at 6:00 p.m. in the tent. The cost is \$45.
- This Saturday, April 29th is our annual Bingo/Brunch with the residents of Coy Estes.
- We are shopping for FNB (cleaning and grooming supplies) in the next two weeks.
- Our membership packets for next year are due April 30th. As of now we have received 40 packets. We sent out packets to 50 returners and 12 new teens. We try to keep our number at 60. We still have 13 people on our waiting list.

Report on file

Chair of Strategic Planning – Mary Brittain

No report

Nominating Committee – Wanda Courey Chair

Motion made by Wanda Courey

Upon recommendation of the Nominating Committee I move Membership elect the slate of nominees for the Board of Directors for the fiscal year 2023-2024 as presented.

Motion approved

Report on file

Unfinished Business

- President Gail Tangeman gave an overview of what the Capital Improvements Committee has accomplished this past year. This includes:
 - Annual maintenance (ongoing).
 - Scheduled maintenance (ex: painting, carpet replacement).
 - Capital Improvements (upgrading a current asset – ex: Chapter House kitchen).
- At this time the committee is dissolved to be reinstated in the future when and if necessary.

New Business

None

Announcements

- Signups are being taken for 2023-24 Hostess Committees.
- Flyers were distributed for the 2023-24 Chapter Meeting Dates.

Report on file

Calendar

- The Annual Meeting and Installation of Officers is to be held on Monday, May 15, 2023, at the DoubleTree Hilton in Claremont. Check in is at 10:30 a.m.

Adjournment

The meeting was adjourned at 11:10 a.m.

President Gail Tangeman

Secretary Debbie Gunderson

Minute Proofreaders:

Cindy Hall

Ann Bach