



MINUTES
CHAPTER MEETING
February 22, 2024 – 10:00 A.M.
Chapter House North

CALL TO ORDER

- Meeting called to order by President Kelly Bocanegra at 10:00 A.M.
- Flag Salute – led by Barbara Kirmssee
- Permission to deviate from the agenda was approved by general consent.
- President's Remarks
 - Reminder that February is Heart Month and tips shared to have a healthy heart.
 - New members Laurie Bowne, Trina Groth, and Julie Scheuermann were introduced..
- Minutes: The January 25, 2024, minutes have been approved electronically. The proofreaders for this month's minutes will be Peggy Linberg and Christie Bruce.
- Host Committee for February was acknowledged by Cathi Thrasher.
- Monthly Highlighted Committees:
 - Grants Committee highlights were presented by Chair Cindy Hall. She shared information about how the Committee works and grants received so far. She also recognized her Co-Committee Chairs – Sarah Barraza and Sherri Carmean.
 - Membership Committee highlights were presented by VP Membership Sue Geddes. She shared information about Membership Committee in 3 parts: Then (The Beginning), Now (Local chapters by size), and Current (Focusing on timely issues).She also discussed the responsibilities of the Membership Committee.

Both reports on the Highlighted Committees are on file

BOARD AND COMMITTEE REPORTS

Treasurer Cindy Reilly

- Information was presented to Membership regarding the proposed budget that will go to the Finance Committee that meets tomorrow, February 23. Membership will then receive the budget at our March 28th Chapter Meeting. The Monthly Statement of Activities was explained that show us the funds we currently have and their sources and the money spent in order for our chapter to operate and fulfill our philanthropic programs.

Report on file

Vice President Membership Sue Geddes

- We have 119 current voting members, including two new members, and one member who resigned. There are 2 prospective members pending.

- January hours reflect 2,527 hours from 84 members including 98 nonmembers hours and 0 Assisteens hours reported thus far.
- A flyer for the spring recruiting event on April 15, 2024 will be distributed today.
- Dues Renewal Forms were given out.
 - Two copies of the *Release of Liability Agreement* are in the Dues packets.
 - Whistleblower, Protected Persons, Self-Dealing, Conflict of Interest were available for members.
- The Member Committee Interest Fair will be held during the March 28, 2024, chapter meeting. There will be stations to visit with information about each committee and a sign-up sheet for members who interested in learning more about the committee.
- Members who joined Assistance League in the month of February were recognized for their years of service.

Report on file

Vice President Philanthropic Programs Toni Mueller

AL Bear: Chair Linda Combe

- 4 boxes of bears were delivered to Ontario Fire.

Operation School Bell Closet: Chair Sue Goding

- OSB Closet delivered 3 bags of clothing taken from the Thrift Shop after dated barbs were pulled. Umbrellas were purchased and 13 umbrellas were taken from the Thrift Shop. Sample bottles of assorted toiletries were taken from the Thrift Shop.
- Committee will be shopping for a current list of requests and will be delivering the first week of March.

Fostering New Beginnings: Chair Sue Smith

- Aspiranet picked up grooming and household cleaning kits, six sets of dishes and 50 gift cards worth \$50 each on Tuesday, February 6.
- Committee shopped and packed 10 new move-in kits which will be stored in Chapter House South until they are needed.

Waste Not: Chair Chris Shovel

- Heart of Jesus: January – 14 boxes and 49 bags

Operation School Bell Dressings – Chair Toni Mueller

- Emergency dressings were provided for 2 students from Cucamonga District.
- \$200 Stater Bros. gift card was provided to a family who lost their mother. The students are from Cucamonga District.
- Toni then responded to a question about School Bell Closet. It is located at 6th Street and Vineyard Avenue at Valley View High School in Ontario.

All Philanthropic Program reports are on file.

Vice President Resource Development Karolyn Bragg

Thrift Shop: Nina Jelinek Chair

- The month of January, 2024, the Thrift Shop has earned \$31,749 after taxes and before expenses. Year to date revenue is \$231,593 compared to \$230,273 last year.
- Replacing our security system is being investigated for placement in next year's budget.

Annual Fund Raiser: Linda Combe Chair

- Year to date revenue before expenses is \$36,684.
 - Boutique sales \$9,675.
 - Raffle sales, \$3,070.
 - Donations: \$23,939 (up from \$21,184 in December/January)
- The evaluation committee held their final meeting and all recommendations will go to the Annual Fundraiser Executive Board for consideration and planning for 2024. .

Direct Mail: Laurie Milhiser Chair

- Year to date revenue before expenses is \$12,805 (unchanged).

Grants and Donations: Cindy Hall Chair

- Year to date our grant total is \$18,057. Grants received in January are as follows:
 - Edelstein Foundation \$2500
 - Ontario Community Foundation \$10,000
 - Charities Aid Foundation \$200
 - Cardenas Market \$2500
- Grants have been submitted to the City of Upland Community Block Grant,, and Montclair Communities Activities Commission in December, 2023 and to the Upland Kiwanis in February.

Report on file

Chair of General Services Patti Nonemaker

Buildings:

- Baldy Fire and Safety recharged our fire extinguishers in all three buildings.
- Owen Electric submitted a bid for lighted exit signage for the Chapter House and Thrift Shop. The Back Marking Building has working ones. This will be submitted to the Finance Committee for consideration for the 2024/2025 budget year.
- After the last heavy rain, water was seen pooling in the back southeast corner of the Thrift Shop. The cause was determined to be the water draining off of the roof of the two sheds just behind the building. The sheds were moved, and gutters added. The seam between the stucco and the brick on Thrift Shop east wall was sealed.
- Tony Perry Roofing has been contacted regarding signs that there is a leak in the Back Marking Building. Awaiting a call back.

Grounds:

- Larry completed installation of the concrete ramp for shed 5. Railings are to be installed for this shed as well as outside the Thrift Shop entrance where there is a slight slope and drop off on each side of the walk.

Report on file

Liaison to Assisteens® Wanda Courey

- Assisteens Governing Body meeting February 5; General meeting February 13th.
- Teens shopped for Fostering New Beginnings January 29..
- Thrift Shop - Assisteens continue to volunteer 3 Saturdays a month.
- Membership packets are being prepared for mailing.
- WeCare committee –
- Spring Activities for Coy Estes Senior Housing Brunch and Bingo in May.
- Hope Thru Housing/low income apartments - Spring gifts for children in April.
- Grapeland Elementary School - Reading to students in May.
- Assisteens Banquet - May 14th in the evening, Upland Hills.

Report on file

Chair Strategic Planning: Sue Goding

No report

UNFINISHED BUSINESS

None

NEW BUSINESS

- VP Membership Sue Geddes presented the following information regarding the Diversity, Equity, and Inclusion Policy and the Bylaws Amendment:
 - The Bylaws Committee met in January. In keeping with National Assistance League®, the Board approved on Feb. 8, 2024, the addition of a new Diversity, Equity, and Inclusion Policy. It reads as follows: *“Assistance League of the Foothill Communities shall adhere to a policy of nondiscrimination on the basis of race, color, religion (creed), gender, gender expression, political orientation, age, national origin (ancestry), disabilities, marital status, sexual orientation, or military status in any of its activities or operations. We are committed to providing an inclusive and welcoming environment for all of our members, staff, clients, community volunteers, partners, subcontractors, and vendors.”*
 - The Bylaws Committee also approved the change in Bylaw 10.02 **Dues and Fees** to read: New Voting Member (March 1 – May 31) to \$0 in lieu of \$5 and \$0 for Assisteens in lieu of \$1. The rationale for the change is to simplify paperwork and record keeping. This was approved by the Board on February 8, 2024 and is now presented to Membership via the following motion, to be voted upon at the March chapter meeting:

Motion made by Sue Geddes

Upon recommendation of the Bylaws Committee and the Board, I move that Membership approve the change of Bylaw 10.02 under Dues and Fees to reflect \$0 for new members joining March 1 – May 31 in lieu of \$5 and \$0 for Assisteens joining March 1 – May 31 in lieu of \$1.

- Vice President Philanthropic Programs Toni Mueller presented information about the cash drawing fundraiser raffle. The prize is \$1,000 cash. Raffle tickets are \$20 each. We have 500 tickets to sell that will give us a profit of \$9,000 if all are sold. Members present received an envelope with 5 raffle tickets and an information sheet. Money and envelopes will be turned in at our March 28th Chapter Meeting and the drawing will be held at our April 25th Chapter Meeting. This is not mandatory. Members who wish not to participate in the fundraiser can return the envelope to Toni Mueller at our March Chapter Meeting or place it in her VP Philanthropic mailbox in Chapter House South.

ANNOUNCEMENTS

- Sally Hogan presented information about the Sensational at 70 Spring Social and recruitment Event. This will be held on Monday, April 15, from 1:00 p.m. – 3:00 p.m. in Chapter House North. There will be a fashion show highlighting Thrift Shop clothes and accessories as well as Bunco. There is a \$5.00 charge for members but no charge for guests. An informational flyer was distributed.
- Another announcement was made reminding members about the Member Committee Interest Fair that will be held at the March Chapter Meeting on March 28th.

CALENDAR

- The March calendar was shared with members and updated.

ADJOURNMENT

- The meeting was adjourned at 11:32 a.m.

President Kelly Bocanegra

Secretary Debbie Gunderson

Chapter Meeting Minute Proofreaders:

Member Peggy Linberg

Member Christy Bruce