



MINUTES
CHAPTER MEETING
January 25, 2024 – 10:00 A.M.
Chapter House North

CALL TO ORDER

- Meeting called to order by President Kelly Bocanegra at 10:00 A.M.
- Flag Salute – led by Sue Smith
- Permission to deviate from the agenda was approved by general consent.
- President's Remarks
- - New members Sue Dilks and Randi Verdugo were introduced and presented with their name badges.
- Minutes: The November 16, 2023, minutes have been approved electronically. The proofreaders for this month's minutes will be Debi Nicols and Cathy Fresquez.
- Host Committee for January was acknowledged by Laurie Milhiser.
- Monthly Highlighted Committee: Thrift Shop highlights were presented by Nina Jelinek Thrift Shop Chair.

The meeting was suspended at 10:20 a.m. for a presentation by VA Accredited Agent Errol Sayin.

- **He gave members information about who may qualify for VA benefits and the process involved.**

The meeting resumed at 10:50 a.m.

BOARD AND COMMITTEE REPORTS

Treasurer Cindy Reilly – presented by President Kelly Bocanegra

- Members were given a copy of the Monthly Statement of Activities Summary and Balance Sheet as of December 31, 2023.
- We are now in the budget process for the 2024-2025 fiscal year.

Report on file

Vice President Membership Sue Geddes

- Membership to date consists of 118 voting members, 112 voting and 6 life voting. Volunteer hours: 3,220 hours recorded for October from 94 members and included 43 non-member hours. 2,737 hours recorded for November from 92 members and included

21 non-member hours and 192 Assisteens hours. 1,483 hours recorded for December from 91 members and included 15 non-member hours.

- Holiday Boutique earned \$34,219 and the budgeted amount was \$44,000. Thanks to Ellen Ponder and Linda Combe for heading that and all those who volunteered their time.
- Spring Recruit entitled “Sensational at 70” will be held April 15 and more to come on that in New Business portion of Agenda.
- Dues Renewal forms will be available to each of you at our February chapter meeting.
- Monthly Service Recognition for the month of January is as follows: (See attached) Please go to the fireplace area for a photo when your name is called.

Report on file

Vice President Philanthropic Programs Toni Mueller - presented by President Kelly Bocanegra

AL Bear: Chair Linda Combe

- Bears were delivered to Crime Survivors Service and Kaiser.
- Chair Linda Combe will be contacting agencies who have not requested bears to verify if they are interested in receiving bears in the future.

Operation School Bell® Closet: Chair Sue Goding

- Sweaters and sweatshirts were purchased using Kohl’s Cash generated from Assisteens® shopping for their Christmas families.

Fostering New Beginnings: Chair Sue Smith

- Chair Sue Smith will be purchasing fifty \$50 grocery cards to be delivered to Aspiranet.
- Committee members are now purchasing items and will be packing 10 sets of supplies at the next meeting on February 20th.

Waste Not: Chair Chris Shovel

- Heart of Jesus: December :70 boxes and 24 bags were donated.
November: 44 boxes and 290 bags were donated.

Operation School Bell Dressings – Chair Toni Mueller

- One emergency dressing was done for a 4th grade student from Alta Loma District.

- The Executive Committee hosted a “Thank You” celebration for all members who volunteered their time during the dressing events. The party was held at the home of Sue Zajicek on Tuesday, January 23rd. Approximately 35 members attended the celebration.
- The Executive committee agreed not to hold Spring Dressing events due to a limited budget.
- We will continue to offer emergency dressings to qualified students.
- Chair Toni Mueller submitted a nomination letter to award Kohl’s of Upland with the National Assistance League® Operation School Bell Award. If the nomination is approved, we will present the award at our Annual Meeting and Installation of Officers in May 2024.

All Philanthropic Program reports are on file.

Vice President Resource Development Karolyn Bragg

Thrift Shop: Nina Jelinek Chair

The month of November, 2023, the Thrift Shop has earned \$36,609 after taxes and before expenses.

- The month December, 2023 the Thrift Shop has earned \$15,042 after taxes and before expenses.
- Year to date revenue is \$199,844.

Annual Fundraiser: Linda Combe Chair

- Year to date revenue before expenses is \$33,929. Total is up from \$26,529 in November. Year to date revenue in the different areas of the Annual Fundraiser:
 - Boutique sales: \$9,675 (remains the same).
 - Raffle sales: \$3070 (remains the same as November).
 - Donations: \$21,184 (up from \$13,834 in November).
- Linda Combe has been approved as next year’s Annual Fundraiser Chair. Ellen Ponder will be her Vice Chair

Direct Mail: Laurie Milhiser Chair

- Year to date revenue before expenses is \$12,805 (unchanged).

Grants and Donations: Cindy Hall Chair

- Year to date our grant total is \$15,500. Grants received in November and December are as follows:
 - City of Upland Block Grant: \$8000

- Albertson Foundation: \$2500
- Charities Aid Foundation: \$357.50

Report on file

Chair of General Services Patti Nonemaker

Buildings:

- Perry Roofing conducted the annual roof inspection at the end of November, including gutters, drains and valleys. Minor caulking of pipes, vents, and a/c units. No additional issues found.
- Allison Heating and AC did the quarterly replacement of filters on all of our 9 units.
- Owen Electric did maintenance to faulty lighting in Thrift Shop.
- The annual deep cleaning was completed at the end of December.
- All City Plumbing had to install a new pressure valve outside CH in order to repair seals around toilet and urinal in CH men's bathroom.

Grounds:

- Owen Electric conducted outside lighting inspections and replaced them where necessary. I am waiting for prices for new outside lighting fixtures on the west side of CHN and north side of the Thrift Shop
- Secure Tel came when the chain on our electric exit gate came off and corrected the problem.
- The recent rain interfered with sensors on the entry electric gate. I have asked Secure Tel to install a protective cover.
- J.T. Sites has submitted a proposal to address the drainage problem on Chapter House north, allowing water to seep under the door during heavy rains. Will request this be part of the 2024/25 budget.
- Continue to report to RC Community Improvement Office the shopping carts and junk left by transients in the area.

Report on file

Liaison to Assisteens® Wanda Courey

- Assisteens Governing Body and All Members meetings were held January 8 and January 16.
- Service hours - October 363 / November 192
- Governing Body Meeting Chairperson Arya Patel continued discussion about the last general meeting including effectiveness of crews and ice breakers and ways to engage members.
- Assisteens of the Month December - Chloe Alvarez January - Remo Paul
- Teens will shop for Fostering New Beginnings January 29. Thrift Shop - Assisteens continue to volunteer 3 Saturdays a month.

- WeCare committee - Assisteens adopted 7 families for the Holiday from the community we serve. Families were selected by counselors at the schools. There were 24 children. Teens shopped for families December 2, wrapped gifts December 4 and delivered December 10. Memorable experience.
- We owe a heartfelt thank you to all the members who graciously donated their time, money and heart to fill 24 stockings for the children.
- WeCare planning for Spring Activities for Coy Estes and Hope Thru Housing/low income apartments.
- Assisteens Banquet - May 20 evening at Upland Hills.

Report on file

Chair Strategic Planning: Sue Goding

No report

Chair Circle Fund: Ellen Ponder

- Information was shared to members about the Circle Fund. This is National Assistance League's only fundraiser. It is used for education and training of members. The minimum donation is \$35 and those who participate will receive a pin. There are other levels for those who would like to donate more. This donation can be just one time or even yearly.

UNFINISHED BUSINESS

None

NEW BUSINESS

- Vice President Membership Sue Geddes presented information about the Spring Recruitment Event. It will be held on Monday, April 15, 2024, at 1:00 p.m.in Chapter House North. "Sensational at 70" (due to this being our Chapter's 70th year) will include a fashion show with members modeling Thrift Shop clothing and accessories and also Bunco. Members are encouraged to dress 70's style if they wish.

MOTION: Made by Sue Geddes

Upon approval of the Board and Membership Committee, I move that membership approve a \$5.00 fee to all members attending the spring recruitment event in April of 2024. There will be no charge to guests. This fee will help with provisions (snacks, beverages, etc.) for our increasing numbers of recruits.

Motion approved

ANNOUNCEMENTS

- President Kelly Bocanegra shared a Certificate and letter from National Assistance League congratulating our Chapter on our 70 years of service. This will be framed and on display on the Chapter House North fireplace hearth.

CALENDAR

- The February calendar was shared with members and printed on the back of the agenda. No additions or changes were made.

ADJOURNMENT

- The meeting was adjourned at 11:27 a.m.

President Kelly Bocanegra

Secretary Debbie Gunderson

Chapter Meeting Minute Proofreaders:

Member Debi Nichols

Member Cathy Fresquez