



MINUTES
CHAPTER MEETING
October 26, 2023– 10:00 A.M.
Chapter House North

CALL TO ORDER

- Meeting called to order by President Kelly Bocanegra at 10:00 A.M.
- Flag Salute – led by Gail Tangeman.
- Permission to deviate from the agenda was approved by general consent.
- President's Remarks
 - Introduction of new member Ruth Cook
 - Fun facts about the Halloween
- Minutes: The September 28, 2023, minutes have been approved electronically. The proofreaders for this month's minutes will be Rachael Fuerte and Chris Erwin.
- Host Committee for October was acknowledged by Nina Jelinek.
- Monthly Highlighted Committee, AL Bear, was presented by Committee Chair Linda Combe. Committee member Chita Johnson also shared a story.
- Ice Breaker: Vice President Membership Sue Geddes had members do a wordsearch to find 10 scary movie titles from the 70's.

BOARD AND COMMITTEE REPORTS

Treasurer Cindy Reilly

- Members were given a copy of the Monthly Statement of Activities Summary and Balance Sheet as of September 30, 2023.

Report on file

Vice President Membership Sue Geddes

- Thank you to Sally Hogan and Marilyn Olson for planning the September Social Gathering and to Chita Johnson and husband, Paul, for opening their lovely home to 44 of us, members and guests.
- Our total voting membership is now 115, with one new member joining this month. There are 16 non-voting members and 24 life non-voting members, and 61 Assisteens resulting in a total membership of 216.

- We are doing a great job reporting our volunteer hours and thank you to Val Eberle for keeping us on track. In August, 3,018 hours were reported from 88 members, including 24 hours from non-members and 273 Assisteens hours. September to date has 3,363 hours from 92 members including 34 hours from non-members and 463 Assisteens hours.
- 65 members attended the September chapter meeting.
- The luncheon host sign-ups for the chapter meetings are complete with the exception of March and April. See Ellen Ponder and Linda Combe to sign up.
- Our Holiday Luncheon is planned for December 11 at the Sycamore Inn. Sally Hogan and Marilyn Olson will be giving you more information later in the meeting.
- Monthly Service Recognition for the month of October is as follows: (See attached)

Report on file

Vice President Philanthropic Programs Toni Mueller

AL Bear: Chair Linda Combe

- Committee members continue to deliver bears to local agencies. A letter is included in each box to introduce ourselves and explain the manner in which we hope the bears will be distributed.
- We have 9 boxes of bears ready to be delivered.
- An article about the AL Bear program will be included in a Kaiser newsletter. Chair Linda Combe will share the article once it is available.

Operation School Bell Closet: Chair Sue Goding

- Committee delivered the following items to Chaffey Closet: 20 sleeping bags, 40 tubes of toothpaste, 20 rain ponchos, 15 umbrellas, assorted men's and women's clothing, and 30 \$15 fast food gift cards plus 2 \$10 gift cards donated by a member.
- Books from the book drive were wrapped with Christmas socks and cookies. They will be delivered to Closet in December.

Fostering New Beginnings: Chair Sue Smith

- Committee packed 10 move-in kits which were picked up by Aspiranet.
- Committee will shop and meet on November 7th to pack 10 new kits to be stored **on the shelves**.
- Due to budget concerns, we will not provide Aspiranet with gift cards at Christmas.

- Committee is hoping for some new members. Please see Sue Smith if you are interested.

Waste Not: Chair Chris Shovel

- 31 boxes and 85 bags of items were donated in September 2023.

Operation School Bell Dressings – Chair Toni Mueller

- As you know, the students get to choose a book as they leave the dressing event. Unfortunately, we ran out of middle school and high school level books, so students coming tonight will not get to choose a book. The end of the year seems to be a time for organizing, so if you or your grandkids have books that are no longer needed, please donate them to us instead of a library.
- We have held 12 dressing events so far with 1 more remaining.
- 1,400 students have been dressed.
- 60 members have volunteered their time at one or more dressings. A special thank you to everyone who was able to help.
- We received a very nice Thank You card from Central School District. It was signed by someone at each school. Here are some of the words used to describe the program and our members: continued dedication, hard work, collaboration, support, long term effects, care and kindness and greatly appreciated. I think that describes the members of Assistance League of the Foothill Communities perfectly.

All Philanthropic Program reports are on file.

Vice President Resource Development Karolyn Bragg

Thrift Shop – Nina Jelinek Chair:

- The month of September, 2023, the Thrift Shop has earned \$30,738 after taxes and before expenses.
- Year to date our revenue is \$117,199.
- Holiday items will go on sale October 31.

Annual Fundraiser – Linda Combe Chair:

- Year to date revenue before expenses is \$1505.
- Invitations to the Boutique were assembled and mailed on Wednesday, October 11.
- The schedule for the event is in place.
- Volunteers working the event before, during and after have been given assignments including members working extra time in the Thrift Shop that day. Volunteers still needed. See Linda or Ellen.

- Sharon Henish has accepted the job of Tax Acknowledgement Coordinator for the remainder of this year. She will begin Friday, October 13.
- A huge thank you to Phyllis Shainberg who has done this job for more years than I know.

Direct Mail – Laurie Milhiser Chair:

- Year to date revenue before expenses is \$12,125.
- Invitations to the Boutique were assembled and mailed on Wednesday, October 11.
- The schedule for the event is in place.
- Volunteers working the event before, during and after have been given assignments including members working extra time in the Thrift Shop that day.
- Sharon Henish has accepted the job of Tax Acknowledgement Coordinator for the remainder of this year. She will begin Friday, October 13.

Grant

- Year to date our grant total is \$2521.
- The final paperwork for reimbursement for Upland students dressed during OSB was submitted to the Development Services Department for the City of Upland on October 2, 2023. The amount is \$8000.
- Grants being prepared and/or submitted are: Costco, Ontario Foundation, Cardinas Markets and Aldi.

All Resource Development reports are on file.

Chair of General Services Patti Nonemaker

Buildings:

- A new refrigerator was purchased for \$750. The freezer in the old one was leaking.

Grounds:

- Parking Lot Information: We are considering 2 bids for parking lot crack fill, slurry, and striping. Patti will speak with the 2 vendors for further information and bring that information to the November Board Meeting.

- The trees on the south side of the Chapter House that had some low hanging branches were trimmed up. Additional trimming will be done in the next couple of months in preparation for winter rain and wind.

Report on file

Liaison to Assisteens® Wanda Courey

- Assisteens Governing Body and General Membership met October 2nd and 9th respectively.
- Governing Body discussed first meeting and effectiveness of crews and ice breakers. Incentives for attendance and Assisteens notebooks. Continue with name tags. Governing Body discussed Assisteens contribution to the Holiday Boutique decided on "Self-Care" Tree. The colors are teal and lavender.
- About 47 Assisteens were in attendance at the October meeting. Most of the teens have signed up for Remind. Assisteens contributed 273 volunteer hours in August and 462.5 hours in September.
- Jessika Zapata was chosen as Assisteens of the Month.
- Fostering New Beginnings Committee packed 600+ grooming kits in Sue Zajicek's garage.
- Teens will be volunteering at Operation School Bell ®
- Thrift Shop - Assisteens continue to volunteer 3 Saturdays a month.
- Boutique - Planned the Assisteens Self Care Tree - will shop October 15.
- Tree and décor were assembled on October 16.
- Some teens will assist on November 4.
- WeCare committee met after General Meeting and discussed activities for the year which include Coy Estes Senior Apartment residents.
 - Ten Assisteens will be assisting with their Anniversary on October 28.
 - Thanksgiving goody bags will be prepared for 40 Coy Estes residents.
 - Hope Through Housing - We purchased 50 pumpkins and a variety of candy and treats for Halloween goody bag and for resident children.
 - Assisteens will be adopting 7 families for the holiday from the community we serve. If you would like to help with the individual stockings for the children, please let me know.

Report on file

Chair Strategic Planning: Sue Goding

No report

SPECIAL ORDERS

Nominating Committee Election

- An election was held to choose 3 chapter members and 1 alternate chapter member for the Nominating Committee. Those elected are Gail Tangeman, Thel Ross, and Val Eberle. The alternate is Judy Bach. They will join the Board members Toni Mueller and Sue Geddes and Sue Goding (alternate) to make up the Nominating Committee. They will meet at 9:15 before the November 16 Chapter meeting to elect a Chair and Vice Chair. They will also set up a date in January for their first meeting.

UNFINISHED BUSINESS

None

NEW BUSINESS

- President Kelly Bocanegra went over the document to revise Standing Rule 7.06 which was handed out to all members. This will be voted on at the November 16 Chapter Meeting.

Report on file

- Chapter website: alfc.org. Members can use support@cs2ks.com if they are having any problems with setting up a New Username and Password.

ANNOUNCEMENTS

- Information about our Holiday Luncheon was presented by Sally Hogan and Marilyn Olson.

Invitation on file

- Information about Holiday Boutique Raffle items and Raffle tickets was presented by Ellen Ponder and Linda Combe. Those who are working on the November 4 Holiday Boutique should wear their aprons and park in the back parking lot.
- Nina Jelinek let us know that a Christmas card and envelope for Yecinia is in the Collectibles top desk drawer for us to sign and contribute money for her Christmas gift.

CALENDAR

- Holiday Boutique: Saturday, November 4, from 10:00 a.m. – 2:00 p.m. in CHN.
- Next Chapter Meeting: Thursday, November 16, 2023, in Chapter House North - Social at 9:30 a.m. and meeting at 10:00 a.m.
- Thrift Shop closed from Thursday, November 23 – Monday, November 27, 2023.
- Holiday Luncheon: Monday, December 11, 2023, at Sycamore Inn from 11:30 a.m. – 2:00 p.m.

ADJOURNMENT

- The meeting was adjourned at 11:45 a.m.

President Kelly Bocanegra

Secretary Debbie Gunderson

Chapter Meeting Minute Proofreaders:

Member Rachael Fuerte

Member Chris Erwin